



## TASMANIAN PORTS CORPORATION PTY LTD

### POSITION DESCRIPTION

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<b>POSITION TITLE:</b>	Marine Pilot
<b>REPORTS TO:</b>	General Manager Marine
<b>DIVISION:</b>	Operations / Marine
<b>LOCATION:</b>	Various
<b>CONDITIONS:</b>	Permanent full-time (TasPorts Marine Pilots Enterprise Agreement 2018, or its successors)

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#### PURPOSE OF THE POSITION

The Duty Pilot is responsible for the oversight and day to day marine activities at the port(s) that come under their respective jurisdictions. In particular, the Duty Pilot is required to ensure the following elements are safely and appropriately addressed.

#### KEY DUTIES

- Undertake pilotage movements and collate relevant documentation and safety management system administration.
- Be actively involved with shipping movement systems, port control and shipping communications, navigation services, emergency response/planning, on-water environmental matters and general floating plant services as required.
- Provide technical advice and support to other marine and shipping services personnel.
- Assist in the examination of Masters seeking a Pilotage Exemption.
- Assist in the enforcement of the *Marine and Safety (Pilotage and Navigation) Regulations 2007* as detailed in Schedule 2 of the Deed between TasPorts and MAST.
- Ensure risk assessments, which adequately assess workplace hazards, are undertaken, and report all HSE hazards, incidents and near misses.
- Undertake the necessary administrative duties relating to the Marine Pilotage functions.

#### LEVEL OF RESPONSIBILITY / ACCOUNTABILITY

The primary accountability for the Marine Pilots relates to the safe and efficient movement of shipping within the pilotage ports taking into consideration ship size, draft, length and type of vessel including the resolving of pilotage issues. This includes maintaining the requirement of on-water environmental matters and safety issues. The position liaises with other Marine Pilots, Port Control, Port Services personnel and various external stakeholders to ensure safe, cost effective and customer satisfying shipping movement and services.

##### **TasPorts Health, Safety and Environment Responsibility and Authority**

Refer to Section 4.7 of the *TasPorts HSE Responsibility and Authority Procedure*.

##### **Supervisory Responsibility**

Nil

#### KNOWLEDGE, SKILLS AND EXPERIENCE (SELECTION CRITERIA)

1. Recent seagoing experience.
2. Knowledge of marine technical matters as they relate to shipping and pilotage.
3. Knowledge of State and Federal legislation relating to shipping and the operations of ports.
4. Demonstrated interpersonal and persuasive skills to deal with a diverse range of people.
5. Proven investigative, research, analytical and report writing abilities.
6. Demonstrated verbal and written communication skills of a very high level.

#### QUALIFICATIONS

##### *Essential*

- A certificate of competency as an Australian Master Class I issued by AMSA or equivalent
- Current drivers' licence
- Be able to meet the requirements of Marine Orders Part 9 in terms of Health and Medical fitness.