



TASMANIAN PORTS CORPORATION PTY LTD
POSITION DESCRIPTION

POSITION TITLE:	Mechanical Tradesperson
REPORTS TO:	Assistant Site Coordinator
DIVISION:	Growth and Operations
LOCATION:	King Island
CONDITIONS:	Permanent full-time (TasPorts Enterprise Agreement 2022 or its successors – Tradesperson Level 3)

PURPOSE OF THE POSITION

The purpose of this position is to provide high quality workshop maintenance and repairs to property, plant and equipment at TasPorts King Island facilities.

KEY DUTIES

- Undertake and ensure, with the direction of the Port Operations Coordinator that all trade related repairs and maintenance requirements of appropriate infrastructure, property, plant and equipment are identified and attended to in an efficient and timely manner complying with all council, state and federal regulatory requirements as applicable;
- Undertake maintenance on wharf;
- Undertake stevedoring;
- Undertake security duties as and when required;
- Undertake basic administration as required to perform the role;
- Drive fuel trucks and transport containers as and when required;
- Comply with TasPorts health, safety and environment policies and employee safety rules; undertaking risk assessments, reporting all incidents and hazard and implementing risk controls as necessary;
- Training / supervision and workload management of apprentice; and
- Perform other duties as required in accordance with qualifications and competence.

LEVEL OF RESPONSIBILITY / ACCOUNTABILITY

Reporting to the Assistant Site Coordinator, this position will be subject to general supervision within the framework of defined procedures and work schedules. The incumbent must demonstrate the required skills and knowledge to perform their duties. The incumbent must demonstrate good interpersonal, stakeholder liaison and communication skills.

TasPorts Health, Safety and Environment Responsibility and Authority

Refer to section 4.7 of the *HSE Responsibility & Authority Procedure*.

Supervisory Responsibility

Nil

KNOWLEDGE, SKILLS AND EXPERIENCE (SELECTION CRITERIA)

1. Demonstrated experience and competence in general civil related construction and maintenance activities.
2. Demonstrated experience in the operation and maintenance of civil related plant and equipment.
3. Proven awareness and understanding of health, safety and environment principles and their practical application in the workplace.
4. Ability to provide excellent customer service and portray a professional approach to TasPorts internal staff and external customers and clients.
5. Proven ability to effectively communicate with a wide range of internal and external stakeholders both verbally and in writing.
6. Possess basic computer skills with the ability to use Microsoft Office software.

QUALIFICATIONS

Essential

- Mechanical trade qualification
- Working at heights training
- Confined space training
- Current HC Drivers licence
- Current provide first aid qualification
- Forklift licence
- Non-Slewing Crane Licence
- Boom Type Elevating Work Platform licence
- Winch operations certificate
- Elements of Shipboard Safety
- Current Coxswain Grade 2 Certificate
- Current Level III Security Operations certificate
- Current Security Guard Licence (with Crowd Control)
- Current Dogman certificate
- Current Dangerous goods licence

Desirable

- Chainsaw operations licence