



**COMMUNITY
GRANT
PROGRAM**



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The program's visual identity draws on the International Code of Signals (INTERCO), a system of maritime flags used to communicate important messages at sea. We've incorporated the flags for C, G and P as a reference to the Community Grant Program (CGP).



WELCOME

TasPorts proudly manages eleven ports across Tasmania and Devonport Airport – vital gateways that keep our island connected. With 99 per cent of Tasmania's freight moving through our network each year, our ports play a central role in supporting local communities and the state's economy.

We've been part of Tasmania's story for generations, helping trade flow and communities thrive. But our role goes beyond shipping and infrastructure. We're committed to operating responsibly and sustainably, and to investing in programs that help Tasmanian communities grow stronger, safer and more connected.

For us, it's not just about giving back — it's about investing forward.

Learn more about [TasPorts in your Community](#)

Tasmanian Ports Corporation (TasPorts) acknowledges the traditional owners of the land, sea and waterways on which we work. We pay our respects to Elders past and present, and to the Tasmanian Aboriginal community that continues to care for Country.

ABOUT THE COMMUNITY GRANT PROGRAM



The TasPorts Community Grant Program is our way of investing in the people and places that keep Tasmania strong.

Each year, we provide funding to support community groups, organisations and events that make a real difference in the regions we serve — from our major ports in Bell Bay, Burnie, Devonport and Hobart, to our community ports at Beauty Point, Flinders Island, King Island and Stanley.

Application dates will be announced on our [website](#)

Projects we support

While projects that directly benefit port communities are looked upon favourably, we welcome applications from across Tasmania where there's a strong alignment with our Key Focus Areas:

- Community Wellbeing, Inclusion and Place
- Maritime Safety, Preparedness and Stewardship
- Environment, Heritage and Maritime Culture

Successful applications will demonstrate thoughtful planning, meaningful community engagement, and outcomes that can be celebrated and shared long after the project is complete. We're inspired by projects that bring people together, build resilience, and showcase innovation while delivering practical, measurable benefits to Tasmanian communities.

Grants of up to **\$25,000** are available per organisation, along with in-kind support requests.

What is in-kind support?

In-kind support means non-cash assistance provided by TasPorts, such as free or discounted venue hire, civic banner installation in Hobart, or other practical help. It reduces costs for your project without direct funding.

Need inspiration?

[Explore some of our past grant-funded projects.](#)

Eligibility

To be eligible for funding, applicants must be one of the following:

- Not-for-profit organisation
- Registered charity, school or training organisation
- Local Government bodies
- Registered company
- Unregistered community group or organisation

Unregistered groups must consist of two or more people who have come together for a shared purpose. Representatives must be over 18 and provide brief CVs outlining relevant experience, along with a short summary of the group's purpose.



Projects we can't support

TasPorts will not provide support to the following groups or activities (unless otherwise approved):

Ineligible applicants:

- Applicants who received TasPorts funding or support in the previous 12-month period
- Commercial businesses or for-profit entities (unless applying for a clearly defined community benefit project)
- Federal and State Government bodies
- Political or religious groups for political or religious activities
- Individuals seeking personal assistance
- TasPorts employees applying for personal activities
- Organisations that promote gambling, violence, drug or alcohol misuse, discrimination, harassment or other anti-social behaviour

Ineligible projects and activities:

- Projects that are already underway or completed
- Individual or group participation in sporting events, challenges, interstate travel, conferences or tours
- Fundraising campaigns such as raffles, telethons, walk-a-thons or auctions
- Prizes, trophies or gifts (cash or in-kind), unless a minor component of a broader initiative
- Major infrastructure or capital works that do not demonstrate clear public access or broad community benefit
- General business operating costs, including core administrative expenses, ongoing staff salaries not directly tied to project delivery, marketing and advertising, uniforms, retrospective payments or deficit funding



HOW TO APPLY



Before you apply, please make sure to check your eligibility and review these guidelines carefully.

If you're unsure about anything, we're happy to help. You can email us at sponsorship@tasports.com.au or call 1300 366 742 for a chat.

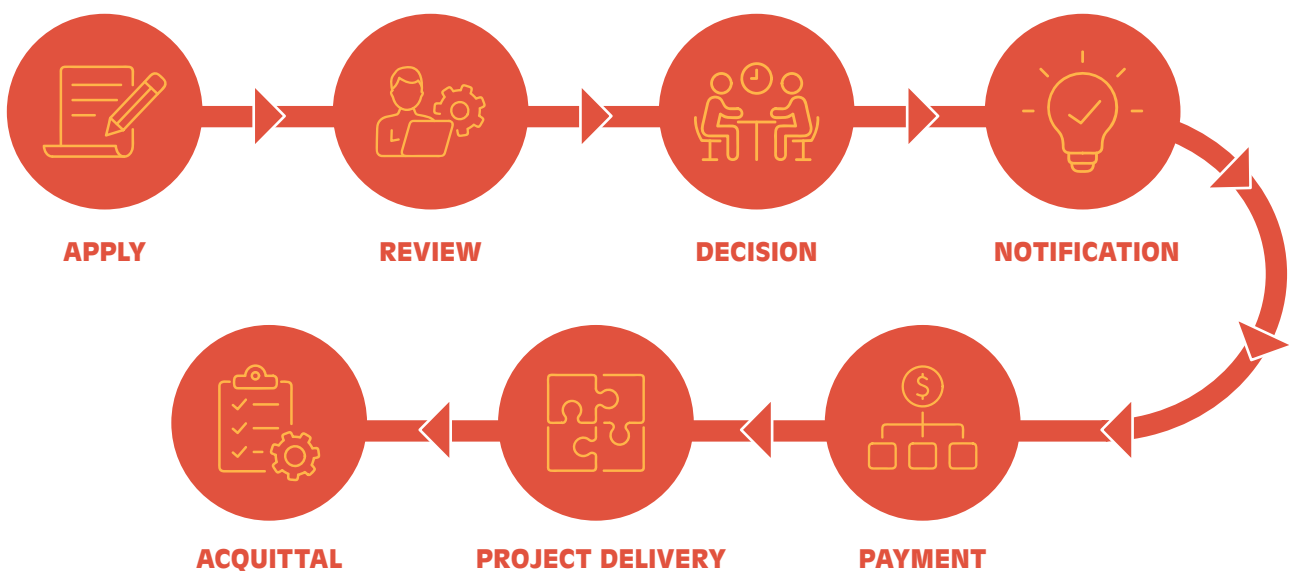
When preparing your application, ensure you clearly address each of the selection criteria outlined in further detail on the following pages, including:



Applications must be submitted via the online application form once the round opens. We accept files in Word, Excel, PPT, PDF, and Image.

Late applications cannot be accepted.

Application process



DEVELOPING YOUR APPLICATION

General project information

Give us a clear snapshot of your project — what it is, why it matters, and how it will be delivered. This helps TasPorts understand your objectives and assess the project’s viability.

You might like to cover:

- What is your project or event? Briefly describe what you plan to deliver, including key activities, dates, locations and who will participate
- Why is this project important, and how will your community benefit? What outcomes do you expect to achieve?
- Who will manage and deliver the project, and what experience or partnerships will support its success?



Key Focus Areas

Let us know how your project aligns with our Key Focus Areas.

The TasPorts Community Grants Program supports projects that make a real difference in Tasmanian communities, reflecting our role as a port organisation while delivering social, cultural, environmental, and educational benefits.

Our three Key Focus Areas are:

- Community Wellbeing, Inclusion and Place
- Maritime Safety, Preparedness and Stewardship
- Environment, Heritage and Maritime Culture

Projects must align with at least one Key Focus Area. Projects that connect with two or more areas will be looked upon favourably.

While priority is given to initiatives within port communities, projects located elsewhere in Tasmania will be considered if they strongly align with multiple Key Focus Areas.

Here's a list of potential projects to get you thinking. It's not a checklist - just examples of the kinds of initiatives we're excited to support!



TIP If you're not sure where your idea fits, reach out for a chat — we're happy to help you explore the best way to frame your project.

Community Wellbeing, Inclusion and Place

We support projects that strengthen resilient, inclusive and connected communities across Tasmania. That might look like bringing people together, building skills, supporting wellbeing, or creating pride in the places we live and work.

- Events and initiatives that celebrate regional identity and bring communities together, from iconic festivals to grassroots gatherings
- Arts, culture, recreation or sport with strong local participation
- Programs that support inclusion, mental health, resilience and wellbeing, particularly for disadvantaged or underrepresented groups
- Educational or skill-building opportunities with a community, maritime or regional focus
- Place-making or community development projects that build connection, pride and belonging
- Truth-telling, reconciliation or cultural awareness initiatives that strengthen understanding and respect
- Projects that create social or economic benefits for port regions, including increased visitation or local activation
- Community-led responses to identified needs, such as food security or digital inclusion



Maritime Safety, Preparedness and Stewardship

We support projects that promote safe, informed and sustainable use of Tasmania's marine and coastal environments. That could mean building water safety skills, strengthening emergency preparedness, or encouraging communities to take an active role in caring for our waterways.

- Water safety education for children, community groups or new Tasmanians
- Training, volunteer development or essential equipment that improves marine and coastal safety
- Programs that support participation in marine activities by underrepresented or vulnerable groups
- Events or programs that encourage safe and active use of waterways
- Emergency preparedness, resilience and risk awareness initiatives in coastal communities
- Community-led monitoring or response to marine hazards and climate-related risks
- Innovative approaches, including technology, apps or signage, that improve safety awareness and emergency response



Environment, Heritage and Maritime Culture

We support projects that protect and enhance Tasmania's coastal and marine environments while preserving and celebrating the maritime heritage and identity that shape our port communities.

- Protecting, restoring or rehabilitating coastal, marine or estuarine environments
- Community science, clean-ups or research that support sustainability and environmental health
- Biodiversity and conservation initiatives that safeguard habitats, species, air and water quality
- Climate adaptation and resilience projects that help communities respond to environmental change
- Sharing Indigenous knowledge and practices for environmental stewardship
- Documenting, preserving or interpreting maritime stories, artefacts and collections
- Restoration of heritage vessels, buildings or maritime infrastructure that are publicly accessible
- Cultural projects, exhibitions or storytelling initiatives that celebrate the history and identity of port towns
- Sharing traditional maritime skills and techniques
- Creative or innovative approaches that connect environmental protection and heritage with education, tourism or community participation

Supporter benefits

We ask all successful applicants to acknowledge TasPorts' support and look for ways to help share the story of your project. This not only celebrates your success but also highlights the positive impact of the Community Grant Program across Tasmania.

As part of your application, please outline the potential benefits you can offer TasPorts, scaled to the level of support you are seeking. These will be discussed and confirmed with successful recipients in the Grant Agreement Letter.

Examples of supporter benefits include:

- Displaying TasPorts logo on marketing materials
- Supplying high-quality photographs that TasPorts can use on our website, social media and other promotional material
- Filming a short video reel or testimonial to be shared through TasPorts channels
- Displaying TasPorts signage or pull-up banners at major events or launches
- Partnering in joint media opportunities with local outlets, councils or community newsletters

These activities help showcase your project, increase community awareness, and demonstrate the value of investing forward together.



Project financials


Please provide a simple budget that shows:

- The total cost of your project, including in-kind support
- How you plan to use the TasPorts grant
- Any other confirmed or potential funding sources

Supporting documents such as quotes or supplier estimates is strongly encouraged, as they help demonstrate your project's financial viability.

In-kind support is also available and may include:

- Venue hire at TasPorts venues in Hobart, Stanley and King Island
- Civic banner hire in Hobart
- Other types of in-kind support, which can be requested and discussed with us directly


 **TIP** Some checks are done behind the scenes by TasPorts. For example, we'll look at whether your project links to our current priorities, that you have the ability to receive the right permits or insurances, and that your project won't impact port operations.

Support documents

If you're applying for a grant of **over \$15,000**, we'll need some extra information to help us assess your project. This may include:

- A letter of support from a project partner, community stakeholder or beneficiary organisation
- A detailed project plan outlining key milestones, timelines and delivery approach
- Evidence of relevant approvals, permits or insurances, or ability to obtain (where applicable)

For larger grants, TasPorts may also carry out extra due diligence, such as requesting clarification meetings or holding a short interview.

 **TIP** The more detail you can provide, the easier it is for us to understand the strength and impact of your project.



APPLICATION OUTCOME

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We'll keep you in the loop during the assessment process. If we need more detail, a team member may get in touch to talk through your application. All applicants will hear back within six (6) weeks of applications closing.

Successful Applicants

If your project is successful, you'll receive a **Grant Agreement Letter** that sets out the details of your grant and payment process. Once we receive a valid tax invoice, we'll transfer the funds within fourteen (14) days. If your GST-registered, include GST on your invoice.

TasPorts may choose to award funding in full or in part, depending on the project and budget.

Grant requirements

- Grants must be used during the grant period and only for the project described in your application
- If you're unable to deliver the project as planned, you'll need to contact TasPorts — in some cases, funds may need to be returned
- Applicants who don't meet their obligations under the grant agreement may not be eligible for future funding

Acquittal

Every grant recipient must submit an **acquittal report** within **one month** of finishing their project. The report should outline how the project was delivered, how funds were spent, and what outcomes were achieved.

For larger grants, we may also ask for progress updates and a final impact report. Reporting timelines will be agreed with you in the Grant Agreement Letter.



What is an acquittal?

An acquittal is a short report you provide after your project is finished. It shows how the grant money was spent, what was delivered, and the outcomes or lessons learned. It helps TasPorts understand the impact of your project and ensures funds were used as intended.



TIP Don't worry — we'll guide you through the acquittal process and provide templates, so you know exactly what's expected.



Unsuccessful applicants

Not every application can be funded, simply because of the large number of applications we receive and the high quality of projects submitted each round.

If your application isn't successful:

- You're welcome to request feedback to help strengthen future submissions or better understand alignment with the program
- Depending on your project, you may be invited to revise your proposal and reapply in the next round



TIP Many successful projects weren't funded the first time around — refining your idea with feedback can make all the difference.

GENERAL TERMS

- TasPorts may amend these Guidelines from time to time to reflect Program improvements or operational requirements.
 - All applications will be assessed against the Community Grant Program criteria. Funding decisions are at TasPorts' discretion, and submission of an application does not guarantee funding. TasPorts may decide to award funding in whole or in part, or not at all.
 - TasPorts reserves the right to request additional information from applicants during the assessment process, if required.
 - TasPorts must enter into a Funding Agreement with successful applicants before we can make any payments. We are not responsible for any costs incurred until a Funding Agreement is executed. If you choose to start any activities that may relate to this Program and its funding, before you have an executed Funding Agreement, you do so at your own risk.
 - Where there is any inconsistency between these Guidelines and a Funding Agreement, the Funding Agreement prevails.
 - By submitting an application, you confirm that you have read and agree to these Guidelines and that the information you provide is true and correct to the best of your knowledge.
 - If you find an error in your application, or there are potential or actual changes to project timing, objectives, or scope that could cause the project to no longer align with the Program's objectives, you should contact us immediately.
- TasPorts may reassess your application (including eligibility) based on any updated information.
- Although care has been taken in the preparation of this document, to the extent permitted by law, no warranty, express or implied, is given by TasPorts, as to the accuracy or completeness of the information it contains.
 - To the extent permitted by law, TasPorts accepts no responsibility for any loss or damage that may arise from anything contained in or omitted from or that may arise from the use of this document, and any person relying on this document and the information it contains does so at their own risk.
 - TasPorts does not accept liability or responsibility for any loss incurred by an applicant that is in any way related to the Program.
- Personal Information will be handled in accordance with the *Privacy Act 1988* (Cth), the *Personal Information Protection Act 2004* (Tas), and **TasPorts' Privacy Policy**. TasPorts may use and disclose the information provided in an application to assess eligibility, manage funding arrangements, evaluate program outcomes, and meet reporting or compliance requirements. Applicants may request access to their personal information by contacting TasPorts. Applicants may also request correction of their personal information if it is inaccurate, out of date, incomplete, irrelevant, or misleading.



TasPorts

COMMUNITY GRANT PROGRAM

CONTACT DETAILS



Community Engagement Team

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sponsorship@tasports.com.au

www.tasports.com.au/grant-program

