**Pilotage Exemption Certificate Application & Renewal Form**

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| **Applicant**  *Please complete all details below to apply for the issue of an initial Pilotage Exemption Certificate or the Renewal or Extension of a current Pilotage Exemption Certificate (PEC)* | |
| **I,** Click or tap here to enter text. | | |
| **Of** Click or tap here to enter text. | | |
| **State** Click or tap here to enter text. | **Postcode** Click or tap here to enter text. | |
| **Mobile** Click or tap here to enter text. | **Vessel Contact No.** Click or tap here to enter text. | |
| **Date of Birth** Click or tap to enter a date. | **Place of Birth** Click or tap here to enter text. | |
| **Email address for issue of certificate** Click or tap here to enter text. | | |

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| **Certificate of Competency Details:** | | |
| **CoC Master Class**: Click or tap here to enter text. | **Issuing Authority:** Click or tap here to enter text. | |
| **CoC Number:** Click or tap here to enter text.  **Master Class Expiry:** Click or tap to enter a date. | | |
| **Certificate of Recognition (CoR) OR Certificate or Receipt of Application (CRA) for CoR (if applicable):**  **Foreign Flag vessel with non-Flag State CoC holders:** Certificate of Recognition (CoR) OR Certificate or Receipt of  Application (CRA) for CoR endorsing the applicant to sail in appropriate capacity for navigational duties or as Master  **Issuing Authority:** Click or tap here to enter text.  **Expiry Date**: Click or tap to enter a date. | | |
| **AMSA (303) Certificate of Medical Fitness:**    **Date of examination**: Click or tap to enter a date. | **Expiry Date**: Click or tap to enter a date. | |
| |  | | --- | | **Hereby apply for a Pilotage Exemption Certificate in relation to:**  **Vessel Details**  **Vessel:**  Click or tap here to enter text. **LOA:** Click or tap here to enter text.  **Port of Registration/Flag:** Click or tap here to enter text. **Vessel Owner:** Click or tap here to enter text.  **Business Address:** Click or tap here to enter text.  **Company Contact Name:** Click or tap here to enter text. **E:** Click or tap here to enter text. | | |

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| **Certificate Details**  **Certificate Type:**  Choose an item. **Restrictions:** Choose an item.  **Current Pilotage Exemption Certificate Number** (if applicable)**:** Click or tap here to enter text. |

The port pilotage areas designated to TasPorts under the Deed are listed below, and defined in the ***Marine and Safety (Pilotage and Navigation) Regulations, 2017***:

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| **Primary Ports** | **Secondary Ports** | **Secondary Ports** |
| Burnie | Grassy | Naracoopa |
| Devonport | Lady Barron | Adventure Bay |
| Hobart Zone A | Port Arthur | Coles Bay |
| Hobart Zone B | Port Davey | Spring Bay |
| Hobart Zone C | Stanley |  |
| Launceston Zone D | Strahan |  |
| Launceston Zone E |  |  |
| Port Latta |  |  |

**Total Number of Ports/Zones** (Tick above box/es applicable)**:** 1

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| **Charges**  PEC charges apply to all applicants that apply and successfully complete the requirements to become an Exempt Master or for the renewal or extension of a valid Pilotage Exemption Certificate (PEC) for a particular vessel/port/zone.  Please refer to current **TasPorts Schedule of Charges** <https://www.tasports.com.au/port-charges> |
| **Payment Methods**  **Please note, PEC applications or renewals cannot be processed without payment**  Please log on to [www.tasports.com.au/payments](http://www.tasports.com.au/payments) and follow the prompts to pay by **credit card** OR attach a **Parent Company purchase order** and submit with this form.  **Credit Card Payment**  Please quote the applicant’s full name under “*reference number*” and include the PEC number/zone/s under “*invoice number*” for all online payments. Once payment is processed submit a copy of the *BPoint* receipt with this form.  **Tax invoice to Parent Company** (**Provide a company purchase order with this form**) |

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| **Applicant’s Declaration: I declare that the above details are correct.**  **Signature of Applicant:**  **Date:** Click or tap to enter a date. |

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| **Checklist** | | **Tick** |
|  | Ensure all information is accurate and all sections are completed |  |
|  | Sign and date the Applicant’s Declaration |  |
| (a)  (b) | Provide clear pdf copies of all supporting documentation where relevant including: | |
| Copy of a valid **Certificate of Competency** (**CoC**) that authorises the applicant to be Master of the vessel to which the application relates |  |
| Copy of a current **AMSA 303 –** **Certificate of Medical Fitness**, per AMSA 232. (refer to Sonic HealthPlus website [https://www.sonichealthplus.com.au/services/clinical-services/amsa-medicals](https://aus01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.sonichealthplus.com.au%2Fservices%2Fclinical-services%2Famsa-medicals&data=04%7C01%7CCarol.Balatincz%40tasports.com.au%7C2e287175e0ab4515da4508d8a3162551%7C802764cf8530493aaed82b850ec9b152%7C0%7C0%7C637438662791571643%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=adg6tycvdcJATP9iHbC%2FxEmBArqrw%2BSS6ZTvebi61XU%3D&reserved=0) |  |
| (c) | **Foreign Flag vessel with non-Flag State CoC holders (if applicable):** Copy **of Certificate of Recognition (CoR)** OR **Certificate or Receipt of Application (CRA)** for **CoR**, endorsing the applicant to sail in appropriate capacity for navigational duties or as Master |  |
|  | Completed the number of required trips as detailed in the **Qualifying Trips Requirements** (see ***Part 5 – Exempt Masters, Section 5.2, TasPorts Marine Pilotage Code pages 13-15***) appropriate to the vessel size and Pilotage Exemption Certificate port/zone applied for and all trips are accurately recorded on the **PEC – Trip Log**. |  |
|  | For **Initial PEC applications**: Completed the necessary **written examination**/s including completion of a **blank chartwork** as detailed in ***Part 6 – Examinations, TasPorts Marine******Pilotage Code***(see [Pilotage Exemption (tasports.com.au)](https://www.tasports.com.au/pilotage-exemption)  Exami |  |
|  | Completed the necessary **written examination/s** prior to scheduling through **TasPorts VTS**: [VTS@tasports.com.au](mailto:VTS@tasports.com.au) any required **Check Pilotage trip/s** and **practical** **assessment** of **local knowledge** and **ability**; and **oral questions** conducted during and following the Check Pilotage trip/s. A **Check Pilotage Report** will be issued by the Duty Check Pilot. |  |
|  | Online Credit Card payment receipt OR Parent Company Purchase Order (submitted) |  |
|  | Attach **copies** of all **supporting documents** and send **completed** and **signed form** to: [pilotexemption@tasports.com.au](mailto:pilotexemption@tasports.com.au)  ***Please quote the applicant’s name, vessel and Port/Zone and include your current PEC # (if applicable) as the subject in emails.*** |  |

**References:** For further information refer to ***Pilotage Exemption Certificates - Guidance for Applicants*** and ***Marine Pilotage Code (October 2017)***: <https://www.tasports.com.au/pilotage-exemption>

**Notes**: Pleaseallow sufficient time to apply and complete all the requirements for an **initial** Pilot Exemption Certificate or the re-issue of a **lapsed** or **cancelled** Pilotage Exemption Certificate (PEC).

Allow up to 3-5 business days for the **renewal** or **application for** **extension** of a current Pilotage Exemption Certificate and a minimum of 72 hours prior notice for **check pilotage trips/audit** to: **TasPorts VTS**: [VTS@tasports.com.au](mailto:VTS@tasports.com.au)

These times may vary according to availability of a Duty Check Pilot to undertake and assess the required **Check Pilotage trip/s** or annual **Check Pilotage Audit (for vessels over 75m LOA)**.

For all enquiries, please contact the Pilot Exemptions Administrator by email: [pilotexemption@tasports.com.au](mailto:pilotexemption@tasports.com.au)